



Inter University Centre for Social Science Research and Extensions
MAHATMA GANDHI UNIVERSITY

K.M. SEETHI
Director

No. 01/12-IUCSSRE/Gender Project/22

Dated: 23.12.2022

QUOTATION NOTICE

Competitive quotations are invited from reputed suppliers for the supply of the following items for a project at IUCCRE, Mahatma Gandhi University.

Sl. No	ITEM/Specifications	QUANTITY
1	Desktop PC HP i3 12th gen. Processor / 8 GB Ram / 512 GB SSD / 20" ED display / Win 11 / Office 2022	1
2	Laser Printer Canon 6030B	1

The sealed cover containing quotations shall be superscribed, “**Quotation Notice**” dated **23.12.2022**” and be addressed to the Director, IUCSSRE, Mahatma Gandhi University, Convergence Academia Complex, PD Hills PO, Kottayam-686560. The last date for receiving the quotation will be **12.30 pm on 10 January 2023** and the quotations will be opened at **2.30 pm** on the same day.

Conditions:

1. Quoted price should be inclusive of all taxes, freight, loading & unloading, installation & necessary cabling for installation etc.
2. Details such as make, model, mode of operation, etc., should be clearly mentioned in the quotation.
3. Customs/Excise duty exempted price shall be quoted.
4. Quoted rates should have at least six months validity period.
5. Warranty, AMC conditions, nearest service centre details, supporting catalogues and demonstrations should be provided.
6. The right to accept or reject the quotations without assigning any reason rest entirely with the undersigned.
7. If the product has a valid DGS&D rate it should be quoted.
8. If the last date for receipt of quotations is declared a holiday the next working day shall be the last date for the purpose.

Director, IUCSSRE